California Fire Safe Council
Board of Directors Meeting
Open Session Minutes
April 28, 2021  1:30 pm – 3:30pm

1. Welcome
   A. Agenda review - Bob
   B. Bob opened the meeting in memory of Bruce Turbeville and read a note from a FSC member, Bill Robertson, crediting Bruce with handing him the seed he planted to start the first FSC in Napa County.

   **Motion by Jerry Davies open the meeting in Bruce’s honor, second by Jay Lopez, unanimous approval.**
    - Kate Dargan, Pat Kidder, and David Horne also paid tribute to Bruce with stories that honored him

   C. Introductions of new employee
    - Hedi introduced Kenny Cooper as our new Admin Business Officer who started out at a full run
    - Leader in start-up environment as well as lots of other relevant background and experience
    - Kenny also said a few words and is excited to be here to help us accomplish goals (and score a few, as he is also a soccer player!)

2. Approval of Past Minutes – Open Session
   - Minutes – March

   **Motion by Jerry Davies to approve the March Open Session Minutes, second by David Horne, unanimous approval**

3. Informational Agenda – see Lara’s Update

4. Consent Agenda – non

5. Open Session
   A. Policy Revision Update - Bob
    - See attachment showing
    - Also determining which may no longer be needed
    - Work with attorned to ensure they meet the legal test
   B. IT Study Update - Hedi
    - In middle of audit with final findings expected mid-May
    - Prelim findings are under discussion
   C. FSC Web/other Support - Hedi
    - Kick to June meeting
   D. May 6th Press Conference (Lara)
    - Logistics completed
    - Check with Elizabeth info out to local FSCs
    - Laura to send Lara the award categories and announcement
   E. Updated Org Chart & Recruitment updates - Hedi
    - See newest version
    - Dave Barley, 25-years’ experience, was hired as a Sr Grant Staff Specialist
    - Admin Asst, Sara Nist, and Rachel Grady, GIS consultant, also start this month
    - Several more recruitments underway
    - All new staff expected to be onboard by end of May – wow!
   F. Legislative Platform & Positions - Kate
    - Key funding approved and in 20/21 Budget in form of grants
    - Gov May Revise will likely include another $25-$50M
    - Legislative appropriation decision will also include funding
    - Bills are in second hearings
• AB 981 is moving quickly
  o Specific Gov/Leg appointed Council under National Resources
  o CFSC proposed a CFSC (not us) for wildfire issues at State level
  o Nomenclature and linkage to be determined
  o $7M appropriation attached
  o Pat Kidder noted Federal lands/agencies missing from proposal

David Horne made a Motion to adopt Resolution supporting AB 98 by David Horne, second by Jay Lopez

G. Strategic plan review - Bob
  • Completed 8 months ago and several goals already nearing completion
  • Be sure to keep it handy and keep on steering!

H. Master D Space Resolution - Hedi
  • Required by CalFire application for funds

Motion to approve the resolution by David Horne, second by Jerry Davies, unanimous approval

I. Cal Vol Media Buy - Hedi/Finance Committee
  • Time is of essence due to tight grant timeframes
  • Approved by Finance Committee

Motion to approve the purchase by Jerry Davies, second by Jay Lopez, unanimous approval

J. Plans for BoD Retreat in September 2021- Bob)
  • Doodle poll results
    o July meeting will be on 21st with the majority of members attending in person
    o September Board retreat poll going out again as need better response

6. Standing Agenda items:

A. Financial Report – David, Treasurer
  • Expect salaries and benefits to go up June and later
  • Still have $20M expected in 21/22

Motion by Jerry to accept the report, second by Frank Steward, unanimous approval

B. Executive Director’s report – Hedi:
  • Policies being updated
  • HR Handbook and Financial Handbook being updated
  • Transition time tracking to automated platform
  • Best Practices Guide for Listos materials
  • County Coordinator workplan under development

C. Clearinghouse update – Amber
  • Climate Fellows sent out an assessment on needs of FSCs and are hosting a webinar Friday
    o Approx 255 local FSCs
    o San Diego, El Dorado and Sisque have the greatest and 9/10 counties with no FSCs
    o Applied for second round of Fellows
  • ’21 SFA opens Mon and closes June 15
    o 3 webinars scheduled
    o Lots of interest!
  • ’22 SFA was submitted
  • BLM may be sending money our way – standing by

D. Space
  • Subaward reviewed by Legal

E. National Wildlife
  • Subawards underway

F. County Coordinators
  • CalFire is requesting update to budget and then ready to go

G. Programs – Elizabeth
  • Interviewing for various staff positions
    o Regional Coordinator by end of week
  • RFC
    o Mala and Climate Fellows held successful webinar; attendees asked for more opportunities to meet one another
May 18 grant writing webinar
- Mala and Elizabeth hitting the state to talk up local FSC start-ups
- David Horne asked for head-up when money needs to be moved
- Jay provided kudos for the one he attended

- Listos
  - Mala established a tracking system as she trains grantees
  - Equipment and brochures have yet to be delivered
  - Our trailer will be premiered at May 6th press conference
  - Deliveries to local FSCs should begin in June
  - In process of closing grant

- Edison International
  - Request for additional $250k was approved
  - Current grant ends May 31 – standby to view great success videos

- PG&E grants
  - Workplan and timeline under development

E. Future agenda items? (Bob)

7. Closed Session – none

8. Wrap-up and Adjourn (Co-Chairs)
   Motion by David Horne to adjourn meeting at 3:30pm, second by Jerry Davies, unanimous approval

Next meeting May 26, 2021 at 130pm