California Fire Safe Council
BOARD OF DIRECTORS MEETING
OPEN SESSION MINUTES
July 22, 2020  1:30pm – 3:30pm

Those Present: Bob Roper, Kate Dargan, David Shew, Steve Hawks, David Horne, Pat Frost, Pat Kidder, Laura Blaul, Jay Lopez, Frank Stewart, Ed Mertens, Troy Whitman

Staff: Patty Ciesla

1. Welcome
   • Bob Roper opened the meeting and welcomed everyone

2. Approval of Past Minutes
   A. 6/24/20 Open Session

Motion and second to approve minutes of 6/24/20 Open Session was unanimously approved

Open Session
   A. Legislation - Kate
      • Except for Covid issues or already authorized spending, not much is happening in Sacramento.
      • No new bills and likely

   B. Strategic Plan – Bob
      • There are plans to assess the structure, training and composition of the Board members
      • The Subcommittee to address this is open to all

3. Standing Agenda
      • Audit continues with same firm but different auditor
        o No issues/problems anticipated
        o Should be finished early August with report to Board at meeting 8/26
      • Financial status report as of last Monday
        o Adequate funds in checking for month of expenses
        o Savings includes funds for pending grants
        o USFS requested grant refund which was delivered
        o Other old grant funds, National Park Service for $90 and Fish and Wildlife grant of $30, remain pending
        o $23k in grants expected, will increase in August when additional
        o Monthly expenses higher due to 3 new staff

Motion to receive and file financial report by Pat Frost with Second by Ed Mertens; passed unanimously
B. Executive Director Update – Grants (Kate)
   • Kate handling financial issues and grants in Patty’s absence
   • USFS grant application on target with reviewers secured - $2M
   • RSFC grant advance back in motion
   • Cal Vol grant rewritten again and in their office
   • CAL Fire DS grant/contract sent
   • Coordinators and $2.5M evacuation planning is pending
   • National Fish & Wildlife grant beginning to move forward
   • Received notice from PG&E settlement in process ($2M)
   • SCE 2020/21 grant in discussion

C. Training
   • Required harassment training – if course not taken on CAL Chamber site, please respond to
     Michaela’s poll on date to take via Zoom
   • If similar course taken for another organization, send in certificate

2:00pm: Motion by Troy Whitman to move into Closed Session, Second by Pat Kidder, unanimous
approval

2:30pm: Motion to close Closed Session and move back to Open Session by Jay Lopez, second by Pat
Frost, unanimous approval

4. Meeting dates for 2020
   A. Bob will revise Nov date due to Thanksgiving – Nov 18
   B. Dates for rest of year are:

5. Wrap-up and Adjourn at 2:37pm
   • Kate brought up that our conflict of interest policy is to advise Board of potential conflicts of
     interest. Kate wanted to disclose that her company has a contract with CAL Fire and she will
     recuse herself from financial issues between CAL Fire and CFSC.