



**California Fire Safe Council  
BOARD OF DIRECTORS MEETING  
OPEN SESSION MINUTES: Partial  
(Focus Group Minutes separate)  
February 27, 2019 9am – 4:30pm  
Los Angeles Marriot Burbank Airport**

Those Present: Tracy Katelman, Jerry Davies, Ruben Grijalva, David Horne, Troy Whitman, Bob Roper, Kate Dargan, Laura Blaul, Pat Kidder, Pat Frost, Ed Mertens, Dave Shew, Bob Raymer

Not Present: Bischel, Stewart, Raymer, Fischer

10:30am: Chairman Davies requested a motion to return to **Open Session** to bring in the invited FSCs for introductions and discussion facilitated by Pat frost.

Bob Roper Motioned, Pat Kidder seconded, approved unanimously.

**This portion of the minutes pending and will be sent in a separate email**  
**Local Fire Safe Council focus group session**  
**The session ended at 12:10 p.m. and lunch with participants was served**

1:40, Davies called the Board to order and returned to **Open Session** on motion by Pat Kidder with second by Pat Frost

1. Clearinghouse

- Amber reported the Clearinghouse has approved 45 grants for 2018, which amounts to over \$4.6 million in 2019.
  - ii. She said with the CAL FIRE grant announcement coinciding with CFSC's call for apps, CFSC received fewer applications. When the application period was re-opened with an announcement that Cal Fire grants could be used to matching, several applications were received.
    - ✓ Coordinate with CAL FIRE on timing of next clearinghouse grant announcement → Dave Shew will follow up
    - ✓ Add digital maps to grants and then send them to CAL MAPPER → Dave S will follow up
  - ii. Grants started Feb. 1. Four workshops are being held for new grantees.
  - iii. Amber said CFSC does not have a metric to display grant successes for the Clearinghouse. She said projects are carried out to the letter and results are excellent. Kate asked if Laura would like to work with Amber; Laura obliged.
- Executive Director Katelman then called for an Ad Hoc Review CFSC committee be appointed to review and report work being done with FSCs/CFSC.
  - i. It was recommended that three FSCs be appointed to the Committee.
    - ✓ Bonnie Doon FSC, North Topanga, Central Ventura County were nominated.
  - ii. Pat Kidder was asked to chair the committee with Pat Frost as co-chair.

- iii. The Committee will work on how to revamp dollars owned back to USFS and BLM.
- David Horne motioned to set up committee with named members. Laura seconded and it was adopted unanimously.
- AdHoc Committee to re-evaluate Clearinghouse: David and Laura

## 2. Updates

- Executive Director Katelman noted the various boards and committees she has been appointed to since becoming ED: FMTF, CWCG, WAW, Landowners Committee and others.
  - i. She welcomed board members to join her on the committees.
  - ii. Chair Davies said he would continue on FMTF and Land Committees. He said he also serves as Co-Chair of the CA Fire Services Board.
  - iii. Katelman said she had been invited to serve on the FMTF board and asked if other board members would fill in for her if she cannot attend all meetings. Davies and Grijalva volunteered.
- Dave Shew, Kate and Executive Director Katelman reported on the Sea Ranch Gathering.
  - i. From the Friday evening signup and room assignments until the gathering concluded on Sunday, the variety of groups displayed excitement over being invited to share needs, concerns, best practices, future planning, grant management and outreach cooperation projects.
  - ii. Dave Shew said the Northern California gathering went very well and there is definitely a need and desire to continue with gatherings in the future led by CFSC and the Fire Adapted Communities Learning Network.
  - iii. Kate Dargan said it was very productive in that each group was able to explain the projects they were involved in and energized to share with the group. Great feedback and promises to continue to work together.
  - iv. Executive Director Katelman said the group was encouraged that CFSC was reaching out. On Sunday, the group discussed who each would connect with in the future and how they would collaborate on fire preparedness.
  - v. Dave Shew said he would provide a report on the weekend.
    - ✓ Davies said he would prepare a report for the CFSC Web Page and Facebook based on the report and interviews.
    - ✓ Executive Director Katelman will provide pictures.
- Chairman Davies then reported on media.
  - i. He would like to begin a vigorous media plan to make CFSC the voice of fire preparedness and the Clearinghouse the voice of the FSCs in California.
  - ii. He has a complete list of media in the state and two special lists of reporters/magazines and newsletters that report on fires and fire related information.
  - iii. The press releases and stories on the Web and Facebook will also be shared with all fire agencies, insurance trades, CA Insurance Department, National Insurance Information Institute, IIBHS and Task Force leaders in the state. Releases **will** run the gamut from project successes, Gatherings, Board focus groups, events, and educational activities.

- iv. He asked for ideas from the board and will seek ideas from FSCs as well. He plans to spend some time with the Sacramento Press Corps to strike a solid relationship in the capitol with all releases and any releases discussing key fire preparedness legislation.
3. Fundraising: The three chairs of the Private, State and Federal CFSC Committees then gave reports.
- Private (Davies):
    - i. members working on lists of contacts
    - ii. The discussion then turned to the Silent Auction in the now planned Awards Dinner for 2020
      - ✓ Companies or organizations who do not have grants or contributions for CFSC could offer something from their companies for the silent auction: i.e. Home Depot, Walmart, Lowes, etc.
  - State (Grijalva):
    - i. Ruben reported that the state committee was now reaching out to CAL FIRE and looking to meet soon with the Director.
    - ii. Executive Director Katelman reported that she has had contact with CAL FIRE's Daniel Berlant and he seemed interested in helping CFSC in the future. She will meet with him soon.
  - Federal (Kidder):
    - i. Davies reported that the letters to USDA, Interior, USFS and BLM are completed, but he will revise with new names of directors and send to Exec Committee for final approval.
    - ii. He will arrange meetings in March for ED and three board members to visit Randy Moore, USFS and BLM's Jerry Perez in northern CA to discuss the letters to heads of their agencies and get their input.
    - iii. Pat Kidder reported that the Federal Committee will follow-up on the letters to the agency heads.
    - iv. Kate Dargan asked that the Washington, D.C. trip be canceled as the concern for contributions to CFSC would be more important by meeting with legislators at the state level and state agency heads, and take advantage of upcoming WUI conference for meetings.
    - v. The board agreed and the trip has been canceled.
4. Awards Dinner & Leg Day
- Plans were outlined by Chairman Davies
  - Due to the combination with Leg Day, late start, and budget concerns, it was decided the dinner would be postponed until 2020.
  - May 7 will be Leg Day with FSCs to attend a press conference in the morning and then spread out into groups and visit legislators to discuss key legislation
    - i. Ruben will monitor bills of interest through the Policy Committee
    - ii. Kate will set-up meetings with key Legislators
  - Bob Roper will pull together a budget for what it would cost to do a real leg day and awards dinner next year.

## 5. Policy Committee

- The policy committee is following key legislation affecting fire preparedness, fire suppression, FSCs, grants, contributions, expansion of fire preparedness ideas.
  - i. So far, five key bills are being followed.
  - ii. Kate Dargan will attend three hearings in March on several bills related to fire preparedness and grants.
- Chair Davies noted that Ron Johnson from Phos-Chek called and said he would like for Phos-Chek to work more closely with CFSC on events and other programs. Davies said Phos-Chek has been a great sponsor of breakfast and lunch at several fire preparedness events conducted by CFSC and Farmers insurance in the past. He told Ron that Tracy was new ED, Ruben G. and Bob Roper were new appointees to the board and they all would be at the WUI meeting in Reno (IAFC) and would get in touch with him. Ruben said Ron had emailed him and said he would meet him and Bob knows Ron as well.
- Ruben asked if CFSC would pay \$1,000 for the year to receive updates on all bills of interest. Chair Davies asked if insurance bills could be included and Ruben said yes. The \$1,000 was approved.

Executive Director Katelman then noted our next two board meetings would be calls:

March 20- 1-4- Call

April 24- 1-4 Call

May 7-8 – Leg Day and board meeting

June 19- 1-4 Call

Chair Davies asked for a motion to Adjourn. Moved and Seconded by Pat Kidder and Pat Frost.  
Unanimous-adjourned.

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After board meeting, discussion at dinner included helping FSCs with mapping matrix; CAL FIRE Mapping and Insurance Company Mapping.