**Minutes of the Regular Meeting of the Board of Directors of**

**California Fire Safe Council**

**February 6, 2014**

**At Forest Service Training Center, McClellan (Cerro Grande Room)**

**The following directors were present/absent\* (\*indicates absence)**

Pat Kidder, Kate Dargan, Frank Stewart, David Horne, Jerry Davies, Pat Frost, Troy Whitman, Dave Bischel, Neil Fisher, J Lopez\* and Jay Watson\*.

**The following members of staff were present:** Margaret Grayson, Amber Gardner, Liron Galliano and Dan Lang.

**The following guests were present:**

Nick Goulette (Watershed Research and Training Center); Joanne Drummond (Fire Safe Council of Nevada County); Rick Nolle (Nevada County Fire Safe Council); Edith Hannigan (California Board of Forestry); and Mike Garabedian (Friends of the North Fork ).

**Call to Order and Introductions:** Chairman Kidder called the meeting to order at 10:07 a.m. and opened to floor to self-introductions of Board members, members of staff and guests in attendance.

**Approval of December 11 (Public Session) meeting minutes**

On motion made by Mr. Davies, seconded by Mr. Frost, and carried, the board approved the previously distributed minutes of the meeting of the board held on December 11, 2013.

**Public Comment Period:**

Chairman Kidder allowed guests in attendance 5 minutes each for public comment period. The following guests had a public comment: Edith Hannigan, Mike Garabedini, Joanne Drummond, and Nick Goulette.

**Joanne Drummond, Fire Safe Council of Nevada County:** Ms. Drummond shared upcoming events and a recent success of the Nevada Fire Safe Council. Two successes she highlighted were that the FSCNC turns “16” this year and they have been working with United Services Automobile Association (USAA) on insurance premium reductions for Firewise communities in Nevada County.

 **Mike Garabedini, Friends of the North Fork:** The Friends of the North Fork is a nonprofit based in the Sacramento area that works to protect the North Fork of the American River canyon**.** Mr.Garabedini was seeking input on fire risk in new or planned developments. He asked for resources or guidelines for fire risk in new developments.

**Edith Hannigan, California Board of Forestry:** Ms. Hannigan expressed her support of the California Fire Safe Council and its efforts with the SRA Fee.

**Nick Goulette, Watershed Research and Training Center:** Mr. Goulette is the Executive Director of the Watershed Research and Training Center and will be speaking during a later portion of the Board meeting.

Chairman Kidder thanked everyone for their valuable feedback and update from their representative organizations.

**Treasurer’s Report (Financial Statement Approval)**

Mr. Horne, Treasurer, reviewed and responded to director questions on the previously distributed financial statements including the December 31, 2013 income statement and balance sheet. He also responded to questions on the status of variances in this statement and presented a federal grant funding projection out to 2016.

On motion made by Mr. Bischel, seconded by Mr. Davies, and carried, the board approved the previously distributed Treasurers Report of the Income and Balance Sheets from December 31, 2013.

Mr. Horne recommended the directors approve a continuing resolution of the 2013 budget for the 2014 calendar year.

On a motion made by Ms.Dargan, seconded by Frost, and carried, the board approved a continuing resolution to authorize funding levels at 2013 until such time a final budget can be approved.

On motion made by Ms.Dargan, seconded by Mr.Davies, and carried, the board approved a conference call be held April 1, 2014 to review and approve a 2014 budget.

 **Special Presentation:**

A powerpoint presentation and discussion lead by Nick Goulette of the Watershed Research & Training Center was given on the topic of “An update on Cohesive Strategy and Fire Adapted Communities”. More information on Fire Adapted Communities and the Cohesive Strategy can be found at [www.fireadapted.org](http://www.fireadapted.org).

*Chairman Kidder announced a 10 minutes break for lunch at 12:30 pm.*

*Chairman Kidder re-convened to directors at 12:50 pm.*

**SRA Update & Other State Legislation**

Ms.Dargan reported on the SRA Fee and responded to director’s comments on the letter dated February 5, 2014 that was sent to California representatives from Chairman Kidder and Ms.Dargan. The letter was in support of the allocating $20 million annually of the SRA Fee to local entities in the form of grants.

Chairman Kidder reported on other state legislation that may have available monies for California Fire Safe Council for fuel reduction projects in California.

**Board Member Comments**

Chairman Kidder requested directors provide any additional comments and details on local workshops, projects or programs they are currently working on.

**Executive Session**

*Chairman Kidder moved the meeting to Executive Session at 1:30 p.m.*

*All guest and some staff left the meeting at this time and the board then met in executive session.*

*In the Executive Session the Board discussed the Nominations Committee, Clearinghouse and grantee issues and the 2014 Draft Annual Strategy*

**Adjournment**

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Amber Gardner

Clearinghouse Administrator

**Next Board Meeting: May 15th Diamond Bar AQMD Center -- May 14th RAST FIRE SUMMIT – AQMD, Diamond Bar**