



**California Fire Safe Council
Request for Applications
Grants Clearinghouse 2014 Competitive Grants Program**

OVERVIEW INFORMATION

Tentative Dates:

July 17, 2013 Issuance of Request for Applications. Grants Clearinghouse Opens

September 17, 2013 Application Submission Deadline (5:00 p.m. PST) *

**Please note the 5:00 p.m. deadline is a change from previous year's policies.*

Synopsis of Grant Opportunity:

The California Fire Safe Council is accepting applications for wildfire prevention grant funds through the U.S. Forest Service. Currently, there are no funds available for the Department of Interior agencies which include the Bureau of Land Management, the U.S. Fish and Wildlife Service and the National Parks Service.

Current grant funding may be used for hazardous fuels reduction and maintenance projects on non-federal land; development of community risk assessments, Community Wildfire Protection Plans (CWPP) and other planning documents; and prevention and mitigation education and outreach opportunities for landowners and residents in at-risk communities.

This document is formatted for double-sided printing/copying to conserve paper.



WHAT'S NEW FOR 2014 Cycle

- **5:00 p.m. PST deadline for application submission.** *Please note this is different from previous year's policy.*
- Maximum grant award of \$200,000 per organization.
- Maximum number of grant submissions is 1 per applicant.
- All applications must have at least 50% match.
- Updated Written Request for Applications (RFA).
- Updated Grant Application Planning Tool.
- Revised scoring criteria.
- Continued focus on National Cohesive Wildland Fire Management Strategy
- Projects must be linked to or aligned with the California Forest Action Plan.
- A Fiscal Sponsor may submit 1 of its own application(s) for a maximum of \$200,000. The Fiscal Sponsor may provide sponsorship for up to 3 organizations for a total amount not to exceed \$200,000.

The 2014 Request for Applications consists of three parts:

- **Part I** (this document) contains information on the funding opportunities and the application process. Once you finish reading this RFA, you may begin working on your application at <http://www.cafiresafecouncil.org/grants-clearinghouse/> on or after July 17, 2013, or you may download Part II, the application planning tool (*you are encouraged to review all three parts of the RFA before beginning your application*).
- **Part II** is a grant application planning tool designed to assist prospective applicants. The planning is a Microsoft Word file with all of the grant application questions and instructions. This file allows you to work on your application offline, save your work and spell-check your responses. When you are ready to apply online, you may cut and paste your information from the planning tool to the Grants Clearinghouse application.
- **Part III** (found at <http://www.cafiresafecouncil.org/grants-clearinghouse/>) contains examples of documents your organization may need to submit with your application (i.e., Fiscal Sponsor Agreement letter, Letters of Commitment, Letters of Commitment cover letter).

Good luck!



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THINGS TO REMEMBER

Letters of Commitment

Letters of Commitment are required from all partners contributing funds or in-kind services to an applicant's proposed project. Letters of Commitment shall be sent by the contributing partner to the applicant. Applicants themselves must also provide a Letter of Commitment if they propose to contribute match to their project. Applicants are strongly encouraged to provide their own match towards the project to demonstrate community interest and involvement.

Fiscal Sponsor Agreement

Unincorporated groups/organizations must have a Fiscal Sponsor. These applicants must submit a Fiscal Sponsor Agreement with their Letters of Commitment. The Fiscal Sponsor Agreement is a written and signed document on the Fiscal Sponsor's letterhead indicating the Fiscal Sponsor will act on behalf of the applicant to receive, spend and otherwise manage the grant funds and property assets associated with the applicant's grant project in accordance with applicable federal, state and local laws and regulations.

Fiscal Sponsors may provide project management, financial management, or both for the grant. Fiscal Sponsors are subject to all federal regulations and policy requirements associated with the grant. Fiscal Sponsors will sign the subaward agreement with the unincorporated group(s). Fiscal Sponsors are required to carry insurance sufficient to protect the assets of the grant.

Initial Review

All submitted applications will be reviewed for completeness. Only those applications that are complete will move forward to the Review Committee. The initial review criteria are:

- Was the application received on time?
- Is the applicant an eligible organization?
- Did the applicant submit one application?
- Was the application complete? (Were all appropriate questions answered and Letters of Commitment submitted correctly).
- Were all Letters of Commitment (1) received on time; (2) on organizational letterhead or email equivalent; (3) signed and (4) from the same sources listed in the application?
- Did the match/cost-share amounts in the Letters of Commitment equal the amounts in the application?
- If the applicant indicated they would provide match, did they submit a Letter of Commitment?
- If the applicant has a Fiscal Sponsor, was a Fiscal Sponsor Agreement submitted with the Letters of Commitment?
- Does the application request not exceed \$200,000?
- Is the budget accurate and the match projection consistent throughout the proposal?

Applications that satisfy all of the above criteria will move forward to the Review Committee.

Applications that do not meet any one of the above requirements may be disqualified.



PART I – CLEARINGHOUSE INFORMATION

1. CLEARINGHOUSE BACKGROUND

The Grants Clearinghouse is a program of the California Fire Safe Council (CFSC). It is an online grant application process that makes it easier to find and apply for wildfire prevention grants to support community projects.

Federal agency members of the California Fire Alliance originally spearheaded the development of the Grants Clearinghouse to assist in the achievement of the National Fire Plan by facilitating an open, collaborative process for grant funding. The Grants Clearinghouse expands the playing field to more organizations by making it easier to find and apply for grants. It increases collaboration among agencies by sharing information and facilitating planning across agency boundaries and demonstrates California's needs and accomplishment to Congress.

The Grants Clearinghouse enhances existing relationships between communities and federal agencies, and helps create new relationships by expanding funding opportunities for eligible organizations and agencies alike.

All applicants are encouraged to apply in order to help demonstrate greater need throughout the State. Your organization submits an application to the Grants Clearinghouse. Applications are then reviewed by an independent Review Committee who recommends selected projects for funding. The CFSC Board of Directors then reviews the recommendations, determines which projects are to be funded, and approves the final list of selected projects. Eligible unfunded applications are placed on a hold list for one year. The California Fire Safe Council then monitors that hold list should additional funding become available throughout the year.



2. FUNDING OPPORTUNITIES

U.S. Forest Service State Fire Assistance (SFA)

PROGRAM & ELIGIBILITY INFORMATION

Funds are available for all fire management activities including training, planning, hazardous fuel treatments, and fire prevention education programs. This program emphasizes fire risk reduction activities by landowners and residents in at-risk communities to restore and maintain resilient landscapes and create fire-adapted communities.

Programs or activities proposed for SFA funds must meet the following criteria:

- Projects must be in the wildland urban interface (WUI) and protecting a [Community-at-Risk \(CAR\)](#).
- Projects must not be on Federal lands.
- Programs, projects, or activities must address areas identified and prioritized in a Community Wildfire Protection Plan (CWPP) or equivalent document.
- Proposed projects should align with the applicable primary factors, guiding principles and core values identified in Phase I of the Cohesive Strategy.
- Projects will be used to implement actions and that utilize strategies within priority landscapes as articulated in the State of California's Forest Action Plan.

Hazardous fuel reduction proposals can include the purchase of needed supplies and tools (such as chainsaws, personal protective supplies, hand tools, etc.).

Applicants should be able to complete projects within a 24-month grant term. If funded, applicants will be required to report specific project accomplishments, including statistical data and narrative descriptions, and provide before, during and after photos.

PROHIBITED PROGRAM EXPENDITURES

Purchase of vehicles or heavy equipment such as tub grinders and other expensive assets will not be funded (suggest rental or lease of these items). Construction and purchasing land are not allowable under the State Fire Assistance Program.

2014 FUNDING

- **Approximately \$5 million dollars in State Fire Assistance or "SFA" funds.**
 - These funds require a dollar for dollar or 50% cost share/match, which means the federal funding can account for up to 50% of the project's cost. The remaining 50% must come from non-federal sources and can include cash and/or third-party in-kind.



Total value of USFS projects selected for funding in FFY 2013: \$4.4 million
Average size of USFS grants in FFY 2013: \$86,000

3. ELIGIBILITY INFORMATION

A. Eligible Applicants

- Nonprofit Organizations
- Home/Property Owners Associations
- Native American Tribes
- Resource Conservation Districts
- Municipalities: Towns and Cities
- Institutions of Higher Education
- Joint-Powers Authorities
- Special Districts
- School Districts
- Counties
- State Agencies
- For-profit Companies
- Other (specify in the online application form)

Individuals are not eligible to apply.

Unincorporated groups/organizations must have a Fiscal Sponsor. These applicants must submit a Fiscal Sponsor Agreement Letter with their Letters of Commitment. (See Part III for a sample Fiscal Sponsor Agreement Letter.)

If the unincorporated group is selected for a grant, the Fiscal Sponsor will be responsible for receiving grant funds; paying bills; monitoring the applicant's expenditures; and ensuring the applicant implements the funded project. Fiscal Sponsors will sign the subaward agreement with the unincorporated group(s). Fiscal Sponsors are subject to all federal regulations and policies requirements associated with the grant. It is possible that the Fiscal Sponsor may need to perform an A-133 audit. The Fiscal Sponsor is also required to carry insurance sufficient to protect the assets of the grant.

The maximum amount of funding a single organization may receive is \$200,000.

Fiscal Sponsors may submit 1 application for their own organization and receive up to a total of \$200,000. Fiscal Sponsors may provide sponsorship for up to three (3) organizations for a total amount not exceed \$200,000.



B. Cost Sharing/Matching

Federal funds received through the California Fire Safe Council must be matched with non-Federal funds.

The 2014 U.S. Forest Service State Fire Assistance funds require a 50/50 (dollar for dollar) match.

Cost share or match, may be in the form of cash or in-kind contributions. Match is subject to the provisions in federal regulations (see: 2 CFR 215 and OMB Circular A-102, as applicable).

Match contributions must meet the following criteria to be counted towards the grant.

- They shall be **verifiable** from the recipient's records.
- They shall not be included as contributions for any other federally-assisted project or program.
- They shall be **necessary** and **reasonable** for proper and efficient accomplishment of project or program objectives.
- They shall be **allowable** under the applicable cost principles in 2 CFR Parts 220 or 230.
- They shall not be paid by the Federal Government under another award or derived under any other federal assistance program
- Their value shall be determined using scales and estimates appropriate for the local area
- They shall not include grant application preparation fees

Federal Title III (Secure Rural Schools) funds are allowable as match under some circumstances. Please consult with your county official that oversees its Title III allocation. Additional information about Title III can be found at: <http://www.fs.fed.us/srs/Title-III.shtml>.

Letters of Commitment are required from all organizations providing matching contributions to the applicant's proposed project. Letters of Commitment shall be sent by the contributing organization to the applicant. If the applicant organization will provide matching funds to the project, the applicant organization must submit its own Letter of Commitment.



4. SUBMISSION INFORMATION

A. Application Package

This announcement contains all narrative instructions to complete an application package and includes Web links to additional useful resources.

B. Form of Application Submission

- Applications must be submitted online by **5:00 p.m. PST** at <http://www.cafiresafecouncil.org/grants-clearinghouse/>. To submit an application, your organization must have an account with the Clearinghouse. To create an account, visit <http://www.cafiresafecouncil.org/grants-clearinghouse/> and click “Click Here to Register” on the right hand side of the screen.
- Letters of Commitment must be sent via US Mail or UPS/FedEx to the appropriate Grant Manager listed below.
- Letters of Commitment must be postmarked on or before September 17, 2013, for your project to be considered for funding. *If you would like confirmation that your letters were received by the California Fire Safe Council, please use a Return Receipt/Delivery Confirmation from the U.S. Postal Service or send your letters via UPS or FedEx with a delivery tracking number.* Due to the potential volume of inquiries, the California Fire Safe Council is unable to notify you that your letters were received, either by phone or email. Letters may not be submitted via e-mail or fax.
- The California Fire Safe Council is not responsible for Letters of Commitment that are sent to an incorrect address.
- If your organization is required to use a Fiscal Sponsor, you must submit a Fiscal Sponsor Agreement Letter with your Letters of Commitment (postmarked by the grant application deadline).

Pre-application assistance and communication:

Grant application workshops will be held throughout California and an online webinar will be available on the CFSC website. Please check <http://www.cafiresafecouncil.org/grants-clearinghouse/grant-writing-workshops/> for the date, time and location of a workshop or webinar near you.

Questions regarding this Request for Applications should be referred to the Grant Manager for your region. Please contact your Grant Manager no less than ten (10) days prior to the application deadline, if you would like the Grant Manager to review your application and/or Letters of Commitment for accuracy, completeness and eligibility according to the 2014 program guidelines. Such a review of your application and Letters of Commitment does guarantee that



your project will be selected for funding. Grant Managers do not select the grants nor are they involved in the approval process for the grants.

Grant Manager	Email address & Phone Number	Counties
Amber Gardner Acting/Interim Grant Manager & Clearinghouse Administrator	agardner@cafiresafecouncil.org (800) 372-2350 phone 5834 Price Avenue, #101 McClellan, CA 95652 (209) 772-2119 fax	Los Angeles, Orange , Riverside, San Bernardino, San Diego, Santa Barbara, Ventura <i>(Katie Martel will be on family leave during much of the 2014 application process. Amber Gardner will be acting as Grant Manager for Southern California during this time.)</i>
Liron Galliano Grant Manager	lgalliano@cafiresafecouncil.org (888) 320-1159 California Fire Safe Council 5834 Price Avenue, Suite 101 McClellan, CA 95652	Alameda, Alpine, Amador, Calaveras , Contra Costa, Fresno, Inyo, Kern , Kings, Lake, Marin, Madera Mendocino, Mono, Monterey, Napa, San Benito, Sacramento , San Luis Obispo, Santa Clara, Santa Cruz, San Mateo, Solano, Sonoma Stanislaus, Tulare, Tuolumne, Western El Dorado, Western Placer, Yolo.
Dan Lang Grant Manager	dlang@cafiresafecouncil.org (800) 257-7066 California Fire Safe Council 5834 Price Avenue, Suite 101 McClellan, CA 95652	Butte, Del Norte, Glenn, Humboldt, Lassen, Modoc, Plumas, Shasta, Sierra, Siskiyou, Tehama, Trinity, Yuba; Tahoe Basin: Eastern Placer, Eastern El Dorado, Douglas (NV), Washoe (NV), Carson City (NV).

C. Letters of Commitment

- Letters of Commitment (LOC), and Fiscal Sponsor Agreement Letters if applicable, must be postmarked by the application deadline and sent via US Mail or UPS/FedEx to the appropriate Grant Manager in the table above. Letters submitted by e-mail or fax to CFSC will not be accepted.
- All organizations providing match/cost-share to a project must submit a Letter of Commitment detailing their matching contribution (i.e., project name, a description of the service(s) or item(s) provided, and the dollar value of the service(s), item(s), or donation).
- Letters of Commitment should be on organizational letterhead and signed by an organizational authority who can make such contributions. In the event that the organization is unable to produce such a letter, an email with the all of the information listed above will be acceptable. This alternative should only be in extreme circumstances. Please contact your Grant Manager for more information.



- If the applicant organization proposes to contribute match, the applicant must submit its own Letter of Commitment.
- A signed cover letter from the applicant organization must be submitted with the Letters of Commitment. The cover letter must include a list of all of the organizations providing match, including the applicant and the total dollar value of each proposed match contributions. (See Part III for a sample LOC cover letter.)
- Organizational names and proposed match amounts in the Letters of Commitment must match the organizations, and match amounts, listed in the LOC cover letter and in your online application.
- California Fire Safe Council is not responsible for Letters of Commitment that are sent to an incorrect address.

D. Submission Dates & Times

- **Application deadline: September 17, 2013 5:00 p.m. (PST)**
- Online applications must be submitted by **5:00 p.m. PST**, and LOCs must be postmarked by September 17, 2013.
- Applications received after the deadline specified above, for any reason, will not be considered for funding.
- Applications must be submitted online at <http://www.cafiresafecouncil.org/grants-clearinghouse/>
- Letters of Commitment must be mailed to the appropriate Grant Manager listed on page 10. Letters submitted by email or fax will not be accepted.

E. Other Submission Requirements

- No more than one (1) application per organization may be submitted.
- The maximum amount of funding a single organization may receive is \$200,000.
- Fiscal Sponsors may submit one (1) application for their own organization and receive up to \$200,000. Fiscal Sponsors may also provide sponsorship for up to three (3) organizations for a total awarding amount of \$200,000.



5. APPLICATION REVIEW INFORMATION

A. Evaluation Criteria

Applications passing initial review (see page #4) will be scored by the Grant Review Committee—an independent, volunteer panel of experts in wildfire issues and grants evaluation—based on the criteria below. The Grant Review Committee recommends projects for funding to the CFSC Board of Directors. The Board then reviews the recommendations, determines which projects are to be funded, and approves the final list of selected projects.

Selected applicants must then successfully complete the Pre-Award requirements (see page #15) on time or the grant offer will be cancelled.

Scoring Criteria		Total Possible Points
1	The applicant/Fiscal Sponsor has a history of successful completion of similar projects and has shown there is reasonable likelihood of success. The applicant/Fiscal Sponsor can feasibly add and complete an additional project without overtaxing its resources including staff workload.	5
2	The application appropriately addresses the wildland fire problem through fuels hazard mitigation, prevention education or planning within the project area.	5
3	The application demonstrates specific, advance planning for long-term sustainability following the conclusion of the grant period.	5
4	The project will ___ create, or ___ be linked to (check which option applies), an interagency Community Wildfire Protection Plan (CWPP), collaborative community fire plan or an equivalent.	5
5	The project will improve wildfire survivability in a community appearing on the current California Fire Alliance “communities at-risk” list.	5
6	The project is within the wildland urban interface (WUI) and is within an area designated by CAL FIRE as a “Very High Severity Zone”.	5
7	The application goals and objectives are consistent with and advance the National Cohesive Wildland Fire Management Strategy goals.	5
8	The application clearly describes how the project fits into the broad goals of the California Forest Action Plan by implementing actions that utilize strategies within priority landscapes.	5
9	The detailed project description is realistic, clearly written and easy to understand. It demonstrates involvement of key partners in terms of matching funds and technical assistance. “Key partners” is understood to mean relevant federal agency staff, local fire and/or other government agencies, and/or other sources of significant resources for proposed project.	5
10	Costs are reasonable in proportion to the proposed deliverables. The total amount requested is appropriate for the scope of the project. Staff costs (personnel/contractors/benefits) should be considered direct project expense.	5
Maximum number of points		50



B. Important Dates (Subject to Change)

July 17, 2013 Issuance of Request for Applications. Grants Clearinghouse Opens

September 17, 2013 Application Submission Deadline (5:00 p.m. PST)*

**Please note the 5:00 p.m. deadline is a change from previous year policies.*

6. AWARD ADMINISTRATION INFORMATION

A. Award Notices

Funding decisions will be available on the California Fire Safe Council’s website

<http://www.cafiresafecouncil.org/grants-clearinghouse/>. Date TBD.

B. Administrative Requirements

Grants made through this funding opportunity will be governed by the sub-award agreement between the California Fire Safe Council, the applicant organization and the Fiscal Sponsor, if applicable. The subaward agreement includes by citation all National Policy Requirements and appropriate federal regulations which must be followed (see table below).

It is strongly recommended applicants and Fiscal Sponsors thoroughly review the appropriate federal grant regulations before they submit applications. These regulations can be found online at <http://www.whitehouse.gov/omb/circulars> and <http://www.ecfr.gov>.

Organization Type	Cost Principles	Administrative Requirements
State, local or tribal governments	2 CFR Part 225	OMB Circular A-102
Non-profits	2 CFR Part 230	2 CFR Part 215
Institutions of Higher Education	2 CFR Part 220	2 CFR Part 215
For-profits	2 CFR Part 215	FAR 31.2

C. Pre-Award Requirements

Do not submit these documents with your application. This list is not exhaustive and there may be additional documents required.

If your project is preliminarily approved, you will be contacted by a representative from the California Fire Safe Council. At that time, you will enter the Pre-Award stage during which applicants and Fiscal Sponsors are asked to provide the documents and certifications listed below. Also as part of the Pre-Award process, applicant organizations and Fiscal Sponsors will be reviewed for financial and organizational capacity to manage the grant.



Pre-Award materials must be submitted within a short time frame. Failure to submit the documents and certifications on time may result in your grant offer being rescinded.

- IRS determination letter (for all 501 designated organizations, including nonprofit organizations, homeowners associations, etc.)
- Insurance certificate (or self-insurance letter) for all forms of insurance (except employee benefits)
- Last two years' independent audits and all forms of management letters from your CPA (if available)
- Last two years' IRS Form 990 or 990EZ
- Copy of any audit reports prepared as a result of a visit by a federal agency
- Copy of your organization's by-laws (for nonprofit organizations and HOAs)
- Copy of your organization's board of directors roster (names, addresses, phone numbers and other contact information)
- Copy of your approved Federal Indirect Cost Rate agreement (for applicants claiming indirect expenses)
- Project maps (per specific requirements)
- Environmental reports from other agencies for projects on adjacent parcels (if available) **OR** a copy of a report from a previous grant for the same project area. (If no environmental clearance work has been done in the past, the current project will be reviewed for compliance with appropriate federal laws as part of the award process.)
- Copy of your organization's Drug-Free Workplace Statement (for applicants with employees)
- Copy of your organization's National Incident Management System (NIMS) adoption (for applicant's that are fire protection agencies)
- Certification of Debarment Status on form AD 1048 and copies of searches performed
- Salary Certification: If your organization has employees, it must follow the requirements of the appropriate OMB Circular and Cost Principles regulations related to salary.
- Organizations/Fiscal Sponsors must submit financial statements covering the six-month period preceding the Pre-Award stage (whether prepared monthly or quarterly)
- Certification of adherence to Title VI of the Civil Rights Act of 1964.
- Comply with a Financial Capacity Review before a final award offer can be made.

D. Grant Reporting

Periodic program and financial reports, a final report, and a detailed grant closeout report will be required as a condition of this award. This information, including due dates for reports, will be outlined in the official sub-award agreement provided to successful applicants.



Progress reports at stipulated intervals and final reports will be submitted online at <http://www.cafiresafecouncil.org/grants-clearinghouse/>.

Grantees are expected to complete the required reports on time and show adequate progress at each reporting interval. Failure to meet these requirements may result in withholding of grant funds and/or termination of the grant due to non-performance or lack of capacity.

In addition, grantees will be required to submit before, during and after photos of their project on a CD to their Grant Manager at the close of their grant and copies of relevant project materials created using grant funds.

Source documents corroborating project expenditures and matching funds may be required to be submitted with every progress report, and must match totals entered for that period on the progress report.

At the conclusion of the grant, grantees are required to return any unspent grant funds plus any interest earned above \$250 (for nonprofit organizations) or \$100 (for public or quasi-public entities). Additionally, the grantee will also be required to submit a CD copy of all grant materials.

E. Mandatory Grant Management Workshop and Webinars

Successful applicants are required to attend a grants management workshop. These workshops are held throughout the state and offered as an online webinar. Dates, times and locations will be posted online after the preliminary funding decisions are announced.

7. ADDITIONAL INFORMATION

A. Environmental Compliance

All approved projects must undergo a mandatory review for compliance with the Federal Endangered Species Act (ESA); the Migratory Bird Treaty Act (MBTA); Bald and Golden Eagle Protection Act (BGEPA) and, the National Historical Preservation Act (NHPA). This is required of all approved projects—no exceptions. If specific mitigation measures or additional studies of the project area are required as part of the review, representatives from the federal agency will contact grantees directly. Grant funds may be used to pay for environmental and cultural compliance studies.

Projects funded through the Grants Clearinghouse are not subject to NEPA; however, they must still comply with the above-mentioned acts (ESA, MBTA and NHPA).



CEQA may apply to certain fuels projects. Consult with your CAL FIRE Unit Forester, or local county Forester, for more information.

Grantees are responsible for complying with all applicable state, local and special commission environmental regulations. Contact the appropriate state and local agencies for more information.

Failure to comply with any of the federal, state and local regulations may result in penalties.

B. Indirect Costs

To be eligible to charge indirect expenses to a grant, your organization must have a federally approved Federal Indirect Cost Rate Agreement. A copy of your current Indirect Cost Rate Agreement will be required if your application is approved for funding. (Note: very few applicants have such an agreement. Lack of this agreement should not be a concern.) If your organization does not have an approved Federal Indirect Cost Rate Agreement, your administrative and overhead expenses must be distributed throughout your budget.

C. Insurance Requirement

You must have sufficient insurance coverage to protect the assets of the grant (i.e., the amount of the grant award). Please consult with your insurance broker to determine the most appropriate policies for your project given the abovementioned requirement and the nature of the work being performed (e.g., general liability, Directors & Officers, Errors & Omissions, fidelity bond). Cost of insurance can be covered by the grant.

D. Equipment

Equipment is defined as a purchase of a tangible item with a unit price of \$5,000 or more and with a lifespan of more than one year. Equipment purchased with grant funds must be tracked by the California Fire Safe Council, as well as the grantee. Purchase of equipment with Clearinghouse grant funds is generally not encouraged, due to strict and lengthy monitoring requirements.

Applicants interested in applying for equipment purchases must contact a Grant Manager prior to applying to discuss the requirements. In order to request purchase of equipment, such as a chipper, you must conduct a cost benefit analysis regarding the potential purchase, which would include surveying to see if there is available excess similar federal equipment; and comparison between leasing and purchasing the identified equipment, including comparison pricing. The request to purchase equipment must be submitted in writing to a Grant Manager at the time of application.



ACKNOWLEDGEMENTS

Funding for this RFA was provided in part by the Cooperative Fire Program of the U.S. Forest Service, Department of Agriculture, Pacific Southwest Region.

The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.

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To file a complaint of discrimination: write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Is your organization interested in applying for a grant?

Take the next step!

Click the link below to access the Grant Application Planning Tool and the Sample Forms and Resources.

<http://www.cafiresafecouncil.org/grants-clearinghouse/>

(If the above link does not work, cut and paste the address into your web browser.)